EDUCATION ABROAD COMMITTEE MEETING OF THE FACULTY SENATE MEETING MINUTES

Meeting Called by: Iyonka Strawn-Valcy (Chair)  
Meeting Date: 12/14/2015

Facilitator: Iyonka Strawn-Valcy (Chair)  
Transcriber: Nadine Jones

Meeting Location: Town Point Building, Education Abroad Conference Room (TP 1700)

Attendees: Edward Eanes, College of the Arts; Ken Hill, Honors College; Paul Parker, Enrollment Services Division (Ex-Officio); Nadine Jones, Division of Global Affairs (Ex-Officio); Iyonka Strawn-Valcy, Division of Global Affairs (Ex-Officio); Teresa Raczek, College of Humanities & Social Sciences; Ermal Shpuza, College of Architecture & Construction Management; Doug Moodie, Department of Management and Entrepreneurship

Absentees: Sohyun An, Bagwell College of Education Studies (feedback comments sent via e-mail); Yuri Feito, WellStar College of Health and Human Services; Hai Ho, College of Electrical and Computer Engineering Technology; Scott Reese, College of Science & Mathematics; Tara McDuffie, Division of Global Affairs (Ex-Officio); Sabine Smith, College of Humanities & Social Sciences (Ex-Officio); Ashley Johnson, Division of Global Affairs (Ex-Officio); Shelby Nguyen, Department of First-Year and Transition Studies (feedback comments sent via e-mail); Michael Sanseviro, Division of Student Affairs (Ex-Officio)

Meeting was called to order at 3:00 pm

Overview of Agenda

Approval of Meeting Minutes:

- Motion: To approve minutes from 8/26/15 committee meeting
- Vote: Second, Doug Moodie; Unanimous Approval
- Resolved: The minutes of the August 26th committee meeting are approved.
- Discussion: Doug Moodie suggested follow up documentation showing proposal revisions were submitted as requested. Iyonka Strawn-Valcy confirmed that information would be included in upcoming minute amendment.

Review of EAO Web Resources:

1. Risk management page is accessible at http://dga.kennesaw.edu/educationabroad/riskmanagement.php
   a. Active Advisories/Memorandums
   b. Health and Safety Resources
   c. Education Abroad Emergency Protocol
2. Pre Departure Orientation Conference (Pre DOC) page is accessible at http://dga.kennesaw.edu/educationabroad/predoc.php
   a. Two Dates, Four Sessions
b. Registration for Students is Open

c. Seeking Faculty for Breakout Topics/Sessions

3. Online Program Brochure page is accessible from the EAO home page at http://dga.kennesaw.edu/educationabroad/allprograms/index.php

   a. Committee Feedback: Change pictures from landscapes to student centric/culture centric images; Accordion by program; send out link on KSU inform and student email blast; Get links on other websites; Promote on Digital Signage Network

Discussion of Protocols to be Addressed/Developed

1. Program Proposals

   a. 2017 Online proposal form will be “live” mid-January.
   b. Proposal: Create an optional early application submission (April) for review by the committee in the spring meeting, based on feedback from faculty.
      i. Committee in favor
   c. Concerns regarding the review process
      i. Why doesn’t DGA approve budget and risk management – rather than the faculty committee?
      ii. Should the EAAC act as an appeals committee after DGA reviews budgets and risk management?
      iii. Should colleges approve academics, DGA approve administrative aspects such as budget and risk management, and the EAAC act as an appeals committee?
      iv. Update the procedure, not the purpose, of the committee

2. GPA Appeals

   a. CHSS faculty committee feedback – faculty directors should have an opportunity to weigh in on the decision for GPA appeals
   b. Proposal: One of the letters of recommendation for the GPA appeal must come from the faculty director. This letter should detail how the student will be academically successful on the program.
      i. Committee in favor

3. Student Criminal History

   a. Proposal: If a student discloses criminal history their acceptance into a program will be pending BRT review and approval.
      i. Committee in favor

4. Limiting Exchange Programs to Max Two Consecutive Semesters

   a. Due to enrollment concerns EA is seeking feedback regarding limiting exchange students to two consecutive semesters
   b. Proposal: Once a student has been abroad for two consecutive semesters on an exchange program they must return and complete a semester at KSU before doing another exchange semester.
      i. Committee in favor

Meeting adjourned at 4:35 pm