

## EDUCATION ABROAD COMMITTEE MEETING OF THE FACULTY SENATE MEETING MINUTES

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**Meeting Called by:** Iyonka Strawn-Valcy (Chair)

**Meeting Date:** 12/14/2015

**Facilitator:** Iyonka Strawn- Valcy (Chair)

**Transcriber:** Nadine Jones

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**Meeting Location:** Town Point Building, Education Abroad Conference Room (TP 1700)

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**Attendees:** Edward Eanes, College of the Arts; Ken Hill, Honors College; Paul Parker, Enrollment Services Division (Ex-Officio); Nadine Jones, Division of Global Affairs (Ex-Officio); Iyonka Strawn-Valcy, Division of Global Affairs (Ex-Officio); Teresa Raczek, College of Humanities & Social Sciences; Ermal Shpuza, College of Architecture & Construction Management; Doug Moodie, Department of Management and Entrepreneurship

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**Absentees:** Sohyun An, Bagwell College of Education Studies(**feedback comments sent via e-mail**); Yuri Feito, WellStar College of Health and Human Services; Hai Ho, College of Electrical and Computer Engineering Technology; Scott Reese, College of Science & Mathematics; Tara McDuffie, Division of Global Affairs (Ex-Officio); Sabine Smith, College of Humanities & Social Sciences (Ex-Officio); Ashley Johnson, Division of Global Affairs (Ex-Officio); Shelby Nguyen, Department of First-Year and Transition Studies (**feedback comments sent via e-mail**); Michael Sanseviro, Division of Student Affairs (Ex-Officio)

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**Meeting was called to order at 3:00 pm**

### Overview of Agenda

#### Approval of Meeting Minutes:

- Motion: To approve minutes from 8/26/15 committee meeting
- Vote: Second, Doug Moodie; Unanimous Approval
- Resolved: The minutes of the August 26<sup>th</sup> committee meeting are approved.
- *Discussion: Doug Moodie suggested follow up documentation showing proposal revisions were submitted as requested. Iyonka Strawn-Valcy confirmed that information would be included in upcoming minute amendment.*

#### Review of EAO Web Resources:

1. Risk management page is accessible at <http://dga.kennesaw.edu/educationabroad/riskmanagement.php>
  - a. Active Advisories/Memorandums
  - b. Health and Safety Resources
  - c. Education Abroad Emergency Protocol
2. Pre Departure Orientation Conference (Pre DOC) page is accessible at <http://dga.kennesaw.edu/educationabroad/predoc.php>
  - a. Two Dates, Four Sessions

- b. Registration for Students is Open
  - c. Seeking Faculty for Breakout Topics/Sessions
3. Online Program Brochure page is accessible from the EAO home page at <http://dga.kennesaw.edu/educationabroad/allprograms/index.php>
- a. Committee Feedback: Change pictures from landscapes to student centric/culture centric images; Accordion by program; send out link on KSU inform and student email blast; Get links on other websites; Promote on Digital Signage Network

### **Discussion of Protocols to be Addressed/Developed**

- 1. Program Proposals
  - a. 2017 Online proposal form will be “live” mid-January.
  - b. Proposal: Create an optional early application submission (April) for review by the committee in the spring meeting, based on feedback from faculty.
    - i. Committee in favor
  - c. Concerns regarding the review process
    - i. Why doesn't DGA approve budget and risk management – rather than the faculty committee?
    - ii. Should the EAAC act as an appeals committee after DGA reviews budgets and risk management?
    - iii. Should colleges approve academics, DGA approve administrative aspects such as budget and risk management, and the EAAC act as an appeals committee?
    - iv. Update the procedure, not the purpose, of the committee
- 2. GPA Appeals
  - a. CHSS faculty committee feedback – faculty directors should have an opportunity to weigh in on the decision for GPA appeals
  - b. Proposal: One of the letters of recommendation for the GPA appeal must come from the faculty director. This letter should detail how the student will be academically successful on the program.
    - i. Committee in favor
- 3. Student Criminal History
  - a. Proposal: If a student discloses criminal history their acceptance into a program will be pending BRT review and approval.
    - i. Committee in favor
- 4. Limiting Exchange Programs to Max Two Consecutive Semesters
  - a. Due to enrollment concerns EA is seeking feedback regarding limiting exchange students to two consecutive semesters
  - b. Proposal: Once a student has been abroad for two consecutive semesters on an exchange program they must return and complete a semester at KSU before doing another exchange semester.
    - i. Committee in favor

**Meeting adjourned at 4:35 pm**