Education Abroad
Program Proposal Timeline

Proposal Deadline: April 10, 2019 for Programs in 2020

10/15/18  Education Abroad Program Proposal Interest Survey Opens (All Intending to Propose Strongly Encouraged to Participate)

1/11/19  Education Abroad Program Proposal Interest Survey Closes (All Intending to Propose Strongly Encouraged to Participate)

1/14/19 – 3/23/19  EA Coordinators Schedule Proposal Planning Meetings/Outreach with Assigned Faculty (Based on Survey Feedback)

4/10/19  Deadline for Proposal Submissions (5 pm)
  All proposal documents are required in order for proposals to be considered complete and on time. Incomplete proposals will be asked to resubmit for 2021.

4/11/19  EA sends lists of all submitted (complete) proposals to Deans, Designees, and EA Faculty Standing Committee Members, including the following:
  • A list of proposed education abroad programs for 2020 (submitted by 4/10 at 5 pm deadline)
  • For college specific lists - a summary of basic descriptors (at-a-glance data) for past calendar year for that college: faculty name, program title, years active, department, location, projected number of students, dates, submission timestamp
  • Supplementary data (based on the above) which includes a breakdown of prior year data: projected vs actual recruitment, attendance at Education Abroad Fair, and program Price

4/24/19  Deadline for Deans, Designees, and/or EA Faculty Standing Committee Members to send program prioritizations to EA

4/25/19  Education Abroad Faculty Standing Committee Meeting to Review and Determine 2020 Program Offerings (Colleges must have a voting member elected for their vote to be included)

4/30/19  EA Sends Compiled Committee Results for all programs to Deans, Designees, and EA Faculty Standing Committee Members

4/30/19 - 5/9/19  EA Sends Program Proposal Notifications (for all programs) and Completes Program Pages (for approved programs)