Inviting Family Members to the US as a B1 or B2 Visitor

****NOTE: While an invitation letter may be provided for graduation attendance, there is no “immigration” documentation available from KSU International Office for visitor visa (B-1/B-2) applications****

Family members (other than your spouse or children) wishing to visit the U.S. must enter either with a visitor visa (B-1/B-2) or on WB/WT status under the Visa Waiver Program (VWP). Spouses and children can enter the U.S. as visitors for a short stay. However, for a longer stay, spouses or children should enter on dependent visas.

Your family member will need to check with the nearest US Consular/Embassy as to which documents are needed and which form to use for visa application. The U.S. State Department/Bureau of Consular Affairs has additional information about applying for a visitor visa. In addition, many individual consulates will have more specific information on their websites about inviting family members to the U.S. Visit the U.S. Department of State for links to U.S. consulates around the world.

http://www.usembassy.gov/

Ensure that your family members have the following evidence, which will be helpful during the visa application process for B-1/B-2 visas. (All of the items are suggested, not required or a guarantee):

A. Invitation letter from KSU International SEVIS Office (only for family and only for graduation)**: Submit by email the following information to the Deputy Director ([sharp23@kennesaw.edu](mailto:sharp23@kennesaw.edu)) to receive your letter(s): In the subject line please put your “KSU ID#, UG or Grad and Major”. Then in the email list the following: 1) names of your family members, 2) relationship to student, 3) Date of Birth, 4) Passport Number, 5) and approximate time and length of the visit.

B. Invitation letter from you, the student: Write a letter of invitation that includes the following: your name and your reason for living in the U.S., the names of your family members who wish to visit, the purpose and approximate length of the visit, and whether you will provide room and board or any other financial assistance for the visit. KSU does not have a sample letter and will not write a letter for you.

C. Evidence of Funding from you: If you will provide room and board or any other specific expenses for their trip (such as airfare), you should supply evidence of your funding such as a bank statement or employment letter. There is no minimum dollar amount that you must reflect, but you should indicate an amount that is reasonable for the level of support you are providing.

*or Evidence of Family Funding: If your family members intend to cover their own expenses (flight, hotel, meals, etc) they should provide a bank statement, employment verification letter or other evidence of their own funding.

D. Evidence of your status in the US: Provide your family members with a copy of your status documents (do NOT send the originals) and other documents verifying your status in the U.S. such as passport, visa, I-20/DS-2019, I-94, official KSU transcripts, etc... It is not necessary for you to get new a visa document when inviting family members as visitors if your visa is expired.

E. Evidence of intent to return home: Your family members must prove that they will return home after visiting the U.S. Documents showing employment, property ownership, relatives left behind, or enrollment in school (in the home country) are considered good evidence of intent to return home. This category is usually the reason for most visitor visa denials.

**(in lieu of the graduation invite) If you are not graduating, you may request an ‘enrollment verification’ letter from KSU registrar office, thru your OwlExpress, or fill out the form at [http://registrar.kennesaw.edu/forms/](http://registrar.kennesaw.edu/forms/)**