Meeting called to order by Iyonka Strawn-Valcy at 9:05AM

I. Welcome

II. DGA Organizational Changes Impacting Education Abroad
   a. To better serve faculty and their programs, there has been an organizational restructuring.
      i. The program coordinator should ideally be the faculty point of contact for all program
         related questions and concerns.
      ii. Will help to allow PCs to work with faculty more efficiently.
   b. Accountants are now in Education Abroad
   c. OISS is part of International Programs

III. Review & Vote MCM Program Proposal
   a. Program created by Susan Raines for graduate students and will tie in with Year of Cuba. Has a
      subsidy for students from DGA.
   b. Concerns with proposal as it does not seem complete and there are inconsistencies. Revisions
      are requested as follows:
      i. Additional vendor quotes or documented explanation for missing quotes (3 required for
         lodging and airfare)
      ii. Additional details on funding from DGA: amount, how will the funds be used, any
          additional stipulations for how funds can be spent
      iii. Revised budget that matches vendor quotes and includes funding from DGA
      iv. Confirm dates and update documents as appropriate (Itinerary shows 11/2-11/9 travel
          dates, budget shows 11/3-11/20, proposal form says 11/3-11/10)
      v. What course will undergraduate students who enroll in this program take?
   c. Additional Comments from Committee:
      i. For proposed GLS service – will students have the proper credentials to train locals?
         Please use caution and avoid ethnocentric approaches
      ii. Several previous programs to Cuba have struggled to gain access to the Cuban student
          community; the committee would be grateful if you are willing share any feedback you
          have regarding contacts/gaining access to local students
      iii. Please ensure students understand that this program is still pending approval

IV. 12-Month Faculty Salary & Education Abroad
   a. There will no longer be overloads as per BOR and USG.
      i. This change in policy affects 12-month faculty as well as 9 and 10-month faculty doing
         programs in Fall or Spring. Summer programs from 9 and 10-month faculty should not
         be affected.
      ii. EAO has expressed concern about this policy to USG and how it will affect our programs
          and students.
b. Suggestions –
   i. Research what other institutions are doing to at least remedy this change in policy.
   ii. Possibly spreading out salary monthly instead of one lump sum.
   iii. Suggestion to change terminology from ‘overloads’ to ‘stipend’.
   iv. Suggestion for salary to be added to FPA at beginning of year.
   v. Salary models may need to be changed
   vi. Invite someone from USG or BOR to a committee meeting so they can hear faculty feedback.

V. Special Topics Courses & Education Abroad
   a. There is currently a freeze on any curriculum changes and most of our faculty-led programs special topics courses.

VI. USG Agency Accounts
   a. According to new USG guidelines our account models may change
      i. Fiscal services says there will be several options to what the agency accounts can be changed to.
      ii. Goal is that all money collected from students is spend on students, not saved year to year.

VII. EA Programs Update
   a. Education Abroad Fair
      i. Had 1,014 student visits Kennesaw Campus
      ii. Marietta Campus fair will be held next week Oct 11th
      iii. Looking to gather information in the future of how many students sign up for programs before the fair versus after the fair
   b. International Education Week
      i. Working on Calendar of events for IEW. Ideas are welcome.
      ii. Will be holding Passport Day again in collaboration with Atlanta Passport Agency. To be held Nov. 13th.
   c. Overall Program Recruitment Update
      i. Some programs are already close to full capacity.
      ii. Almost 300 applications had been turned in by Last week of September.
      iii. Deadline to Propose 2020 programs will be April 10th.

VIII. Iyonka - Closing Remarks

Iyonka Strawn-Valcy adjourns meeting at 10:41AM