

KSU EDUCATION ABROAD PROGRAM PROPOSAL PLANNING BUDGET

Please complete all items if applicable.

Program Title: Spanish Language Program
 Travel Start Date: 6/1/2016
 Travel End Date: 7/9/2016
 Number of Faculty: 2
 Projected Number of Students: 15
 Completed by: Dr. Maria Smith
 Last Revision Date: 7/31/2015

Individual Student Expenses	Notes/Comments
Faculty Directors Fee:	\$ 100.00 Optional not to Exceed \$100 per program
Airfare:	\$ 500.00 LIM-CUS
Lodging:	\$ 600.00 \$400 program and \$200 Cusco Hotels
Admissions:	\$ 150.00 Machu Picchu Park Entrance and Museums
Webmail:	\$ 15.00 Required
SA Promotions Fee:	\$ 21.00 Required
Insurance:	\$ 48.64 \$1.28 per day Required
Other (Please specify):	\$ 500.00 (ex: visa/exit fees) Program Visas
TOTAL	\$ 1,934.64

Shared Administrative Costs	Notes/Comments
Airfare:	\$ 2,600.00 \$800 ATL - LIM & LIM -CUS each for 2 faculty
Group ground transportation:	\$ 650.00
Local Transportation:	\$ 300.00
Lodging:	\$ 2,400.00 Cusco hotels
Per Diem:	\$ 4,000.00
Group Meals:	\$ 2,500.00 Trip to Cusco and lunches during excursions
Insurance:	\$ 97.28 \$1.28 per day per faculty Required
Admissions:	\$ 500.00
Guest Lecturers:	\$ -
Program Specific Printing:	\$ 50.00 Program flyers
Emergency Funds:	\$ 500.00 (\$500 minimum \$1000 Maximum)
Other (Please specify):	\$ 150.00 (ex: phone/internet/banking fees, mailings, etc.)
TOTAL:	\$ 13,747.28

Total of Individual Student Expenses	\$ 1,934.64
Per Capita Shared Administrative Expenses	\$ 916.49
Total of Individual Student Expenses + Per Capita Shared Administrative Expenses	\$ 2,851.13
EAO Program insurance fee - 2.5% of anticipated cost (minus application deposit)	\$ 63.78
GRAND TOTAL ANTICIPATED PROGRAM COST PER PARTICIPANT	\$ 2,914.90
Advertised Price	\$ 2,914.90