

EDUCATION ABROAD COLLEGE APPROVAL FORM

Program faculty should complete the form below and route it for the appropriate signatures before uploading to their program proposal.

PROGRAM ACADEMICS

- I acknowledge that I have reviewed the academic content of the _____ education abroad program proposed by _____.
- I acknowledge that the content of this education abroad program meets academic requirements and expectations of my department/college.
- I acknowledge that the _____ course(s) has the required contact hours to meet UPCC/GPCC guidelines for all course credit.
- I acknowledge that _____ has the required qualifications to teach the course(s) offered per accreditation requirements.

COMPENSATION

- I acknowledge that _____ will be compensated using the compensation formula selected below.
- I acknowledge that the University's overload policy prohibits 12-month faculty from receiving compensation via overload for education abroad programs.
- I acknowledge that faculty teaching in the Fall and Spring and not eligible to receive compensation via overload for education abroad programs.
- I acknowledge that faculty must adhere to the 33.33% Summer salary limits and cannot be compensated for amounts that exceed this percentage.
- I acknowledge that the College of Humanities and Social Sciences has imposed a maximum cap of \$15,000 for education abroad compensation.

Education Abroad Compensation Formulas (Choose One):

Faculty-Led Program Salary: $\$165 \times \# \text{ of Students} \times \# \text{ of Credit Hours}$

Faculty-Led Program Salary for Facilitating a Course: $\$82.50 \times \# \text{ of Students} \times \# \text{ of Credit Hours}$

Other: _____

CHAIR AND DEAN CONFIRMATION OF ACKNOWLEDGEMENTS

 CHAIR NAME (PRINT)

 DEAN NAME (PRINT)

 CHAIR SIGNATURE

 DEAN SIGNATURE

 DATE

 DATE